

# SAME TULSA POST MEET-THE-CORPS 2020

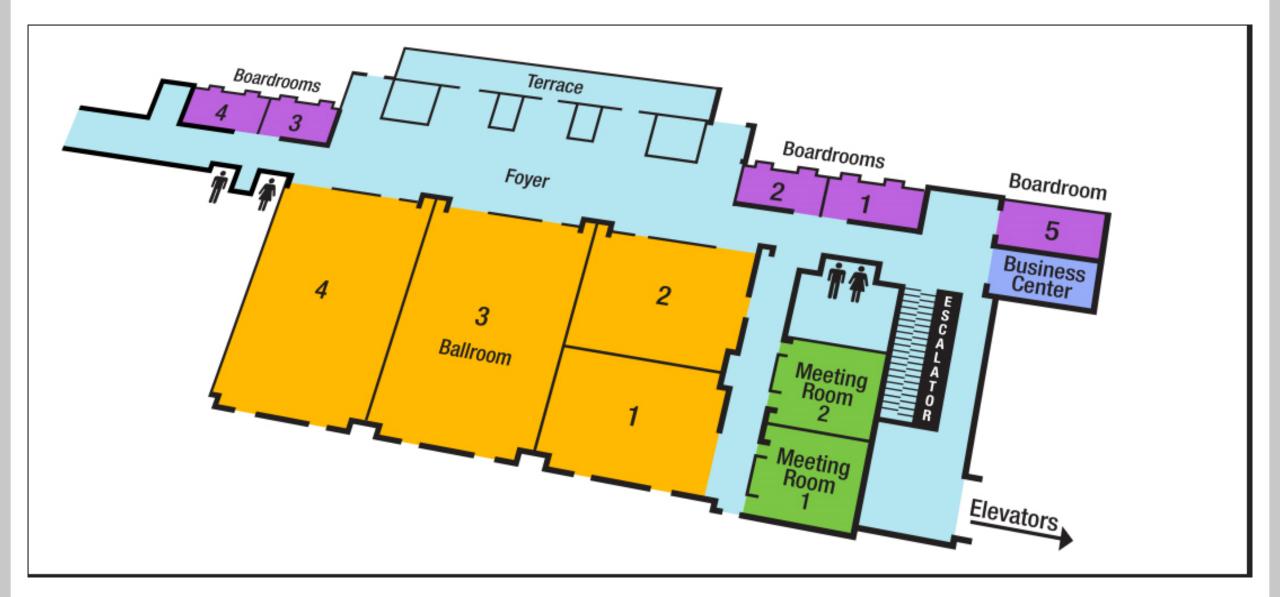






## **EVENT LAYOUT**







## WHY THE APP?



- Networking access to other attendees
- -Speaker/SWT Information
- -Briefing Slides
- -Rating of Speakers
- -Sponsorship
- -Session Feedback
- -Live Polling
- -Photos



#### **HOW TO DOWNLOAD**



#### Download the Whova App

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# SAME TULSA POST MEET-THE-CORPS DAY(S)

#### Speakers:

**COL Scott Preston** 

Mr. Lee Conley

Mr. Wade Anderson

Mr. Buddy Barnes

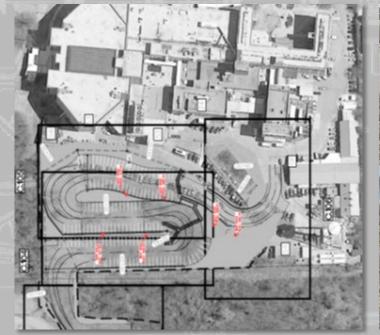
Ms. Loretta Turner

Mr. Gene Snyman













# **SCHEDULE**



#### Day 1 – 3MAR20

1000	Opening (BR3-4)	Gene Snyman, Deputy for Business Development
1010	Welcome / Tulsa Post Update	Wade Anderson, Chief, Engineering and Construction – SAME Tulsa Post President
1025	National SAME Update .	Buddy Barns, SAME National President
1045	Government Introductions	Gene Snyman
1100	Tulsa District USACE Update	COL Scott Preston, Commander, Tulsa District
1130	District Overview and Future Work	Lee Conley, Deputy District Engineer, Programs
		Loretta Turner, Chief Military and Interagency Env Br, Regional Planning Env Center (RPEC
1215	Lunch/Networking Break	
1245	Breakout Sessions	
	<ul><li>Small Business Update (MR2)</li></ul>	Gene Snyman, Angela Cash (Procurement Technical Assistance CTR), Tere Shook (SBA)
	<ul> <li>RPEC Update (BR4)</li> </ul>	Loretta Turner, Scottie Fiehler (Army Env, RPEC), James Waldo (Air Force Env, RPEC)
	<ul><li>Contracting Update (BR1)</li></ul>	Brian Hutchison-(Chief, Construction Contracting)
	<ul><li>Engineering Update (BR2)</li></ul>	Chris Strunk– (Ch, Military Engineering Br)
		Shawn Painter-(Ch, Engineering)
1330	Face-to-Face with Tulsa District and Industry Representatives	

Day 2 - 4MAR20

0730-0900 Extended Networking Session – Event Foyer 0800-1200 One-on-Ones (CityPlex Towers 1m East)

1530-1830 Extended Networking Session – Event Foyer

## SAME TULSA POST

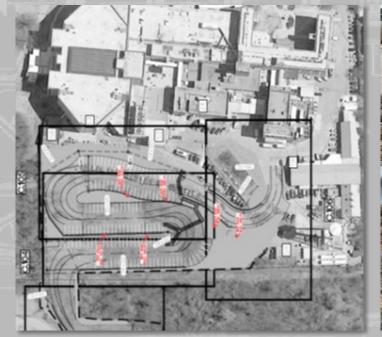
Wade Anderson, P.E. SAME Post President 2020

Tulsa Post Update













## Discover Tulsa Post



- SAME Tulsa Post provides opportunities for our members and guests to collaborate with the Federal Government and other public and private entities in the realms of networking, mentoring, education, readiness, scholarships, professional growth and leadership development.
- Tulsa Post Theme for 2020:
   Run to the next 100 years of SAME Leading the Way in Industry-Government Collaboration to Support the Nation's Security
- Get Involved You will Be Glad You Did!

















## **Local Board Members**





































# 2019 Highlights



- Membership is Steady
- Financially Solvent
- Meet the Corps
- STEM Camp Sponsorships
- Cost Engineering Workshop
- Resilience Workshop
- Initiated OSU Student Chapter
- Increased STEM Scholarships
- Tulsa/OKC Post Partnership
- Run to 2020 SAME Tulsa History













# Run to 2020 and Beyond











**Top Run Finishers** 







# 2020 Program Meetings



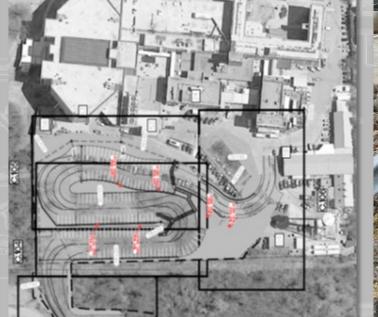
- March 3-4<sup>th</sup> Meet the Corps Event, River Spirit Resort, Tulsa, OK
- April 14<sup>th</sup> Webber Falls Dam Removal of Sunken Barges, CityPlex, Tulsa, OK
- April Community Service Event (Date, Time, Location TBD)
- May Keystone Dam Modification Presentation, Tour, Picnic (Combined Monthly & Young Member Event) (Date TBD)
- May 27-29 2020 SAME JETC in Washington DC
- June 16<sup>th</sup> USACE Tulsa Contracting Processes Gov/Industry Workshop, CityPlex
- August 18<sup>th</sup> Oklahoma Contracting Opportunities Joint meet w/ ASCE, CityPlex
- Sept 15th Meet the Oklahoma State University Student Chapter, Stillwater, OK
- October 20<sup>th</sup> Resilience Workshop, CityPlex, Tulsa, OK
- October/November Community Service Event (Date, Time, Location TBD)
- October/November Young Member Event (Date, Time, Location TBD)
- November 4-6<sup>th</sup> 2020 SAME SBC in Dallas, TX
- November 17th Zink Dam Update (Time, Location TBD), Tulsa, OK
- **December 5**<sup>th</sup> **Christmas Social**, *Tulsa Historical Society, Tulsa, OK*

#### SAME TULSA POST

LTC Wendell "Buddy" Barnes, F.SAME, P.E., USA (Ret.)
SAME President 2020



**SAME** National Update











#### **BRIEFING AGENDA**



- -Government Introductions Gene Snyman, Business Development
- -District Update COL Scott Preston, SWT CDR
- -Program Overview Lee Conley, DDE
  - Civil Trends
  - Military Trends
- -Work Areas
  - Architecture/Engineering
  - Military MILCON
  - Military Sustainment, Restoration, Modernization
  - Civil Construction
  - Civil Service
- -RPEC Update Loretta Turner, M&IE, RPEC
- -Small Business Gene Snyman, Business Development

### SAME TULSA POST

COL Scott Preston
USACE Tulsa District
Commander

**District Update** 













### **USACE HISTORICAL VIDEO**



https://www.youtube.com/watch?v=F73py8IdFYk#action=share



What is the U.S. Army Corps of Engineers?







#### **BIRTH OF TULSA DISTRICT**







1930s - Dust bowl drought and the Great Depression

1936 – Landmark Flood Control Act creates Southwestern Division

1937 – Little Rock District reactivated

1939 – JAN 1<sup>st</sup> Denison District created

**JUL 1st Tulsa District created** 

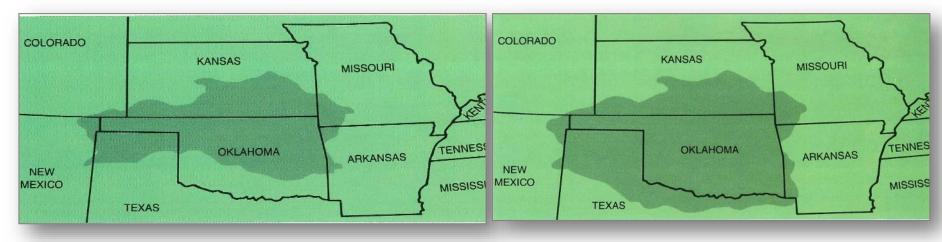


# TULSA BOUNDARIES



1939-1945

1945 - 1980



1980-1982

1982 - Present





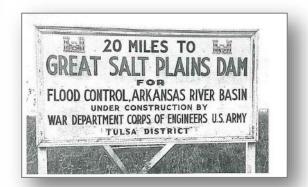


# CONSTRUCTION OF GREAT SALT PLAINS

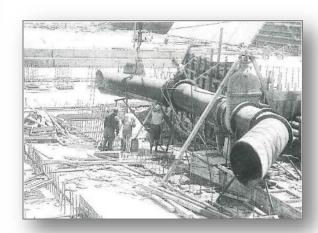


#### **SEPTEMBER 1938 – JULY 1941**



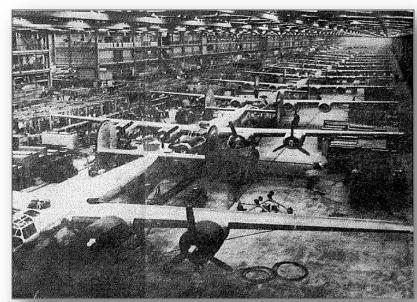






# TULSA DISTRICT AND WORLD WAR II









# U.S.ARMY

# **TULSA DISTRICT AND WORLD WAR II**

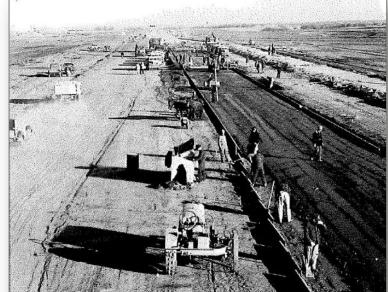


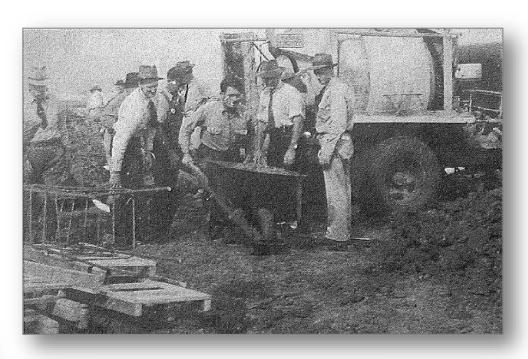


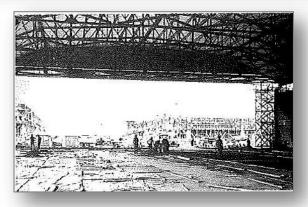
# CONSTRUCTION OF TINKER AFB











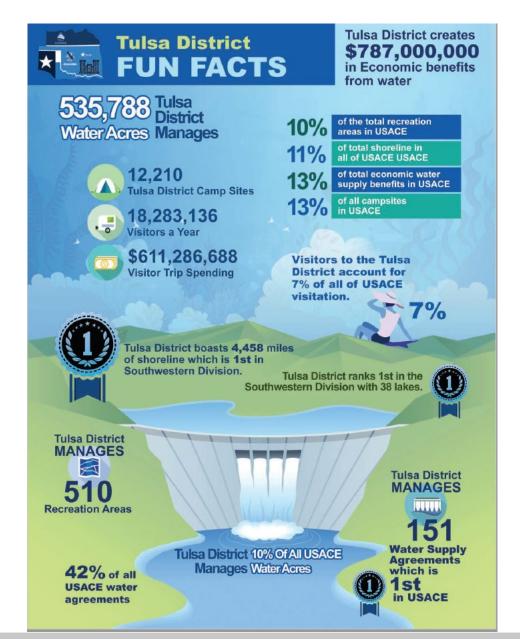
# TULSA DISTRICT EARLY CIVIL WORKS











#### **Mission**

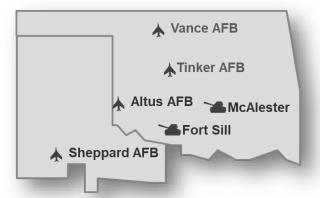
We provide critical civil and military infrastructure and services, for present and future generations, to strengthen and protect the South-Central Region and the Nation.

#### **Vision**

An Empowered, World-Class Team, Delivering Solutions with Lasting Impact.







# Military / Interagency & International Support

4 x Air Force Bases

2 x Army Installations

2 x VA Hospitals

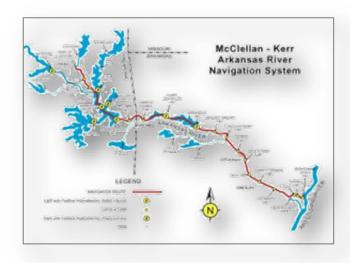
1 x Dept of Energy

MILCON: FY17 \$155M,

FY18 \$6.5M, FY19

\$190M, FY20 \$60M

SRM: ~\$200M/yr



#### **Inland Navigation – "MKARNS"**

5 x Locks and Dams

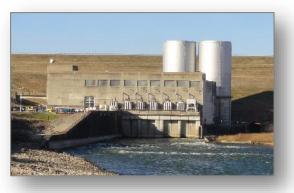
3 x Major Ports

Catoosa

Muskogee

Oakley 33

\$9B Economic Impact



#### **Hydroelectric Power**

8 x Power Plants

8 Million Customers

4 x Major Rehabilitations

585,000 kw

\$405M Total Program







# Flood Risk Management 38 x Corps Reservoirs 12 x Section 7 Reservoirs 16M Acre Feet of Flood Storage \$20.1B Flood Reduction Damages in Arkansas River Basin \$2.9B Flood Reduction Damages in Red River Basin



Water Supply
42% of Corps Water Supply Contracts
27 Lakes
1160 Water Supply Customers
2.2M People Served
0.29 acre-ft still available for contract



Enviromental Stewardship
Protecting Endangered Species
Enhances Municipal, Industrial,
Irrigation Usage
Improving Degraded Streams
1.6M acre of federal land/water
660k ac wildlife mgmt. areas







#### **Recreation**

38 x Projects
256 x Recreation Areas
494 x Outgrants
12k x Camp Sites
22.5M Visitors



#### **Emergency Management**

Support the Nation 2019 Flood Support Power Team



#### **Water Quality**

Monitor Dissolved Oxygen Levels Improve Downstream Water Quality







#### **Tribal Construction**

20 Tribes supported \$127M in construction since 2009 \$20M annually



#### Planning Assistance to States and Tribes

Section 22 of WRDA 1974 50/50 Cost Share \$7.2M Fed Funds since 1999 FY2019 \$664k of Fed funds



# **QUESTIONS?**



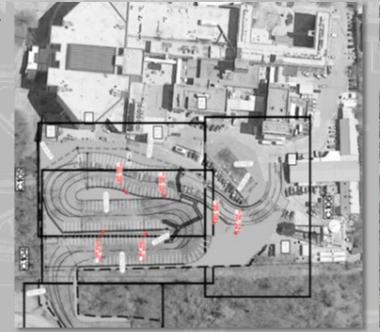


#### SAME TULSA POST

Lee Conley
USACE Tulsa District
Deputy District Engineer for Programs
and Project Management (DPM)

District Overview and Future Work













## **TULSA DISTRICT**











- -750 people
- Arkansas River and Red River Basins in Oklahoma, Southern Kansas and Northern Texas



- Support the War Fighter
- Flood Risk Management
- Navigation
- Hydropower
- Military Construction
- Regulatory/Environmental
- Homeland Security







#### **TULSA DISTRICT PROGRAM PRIORITIES**

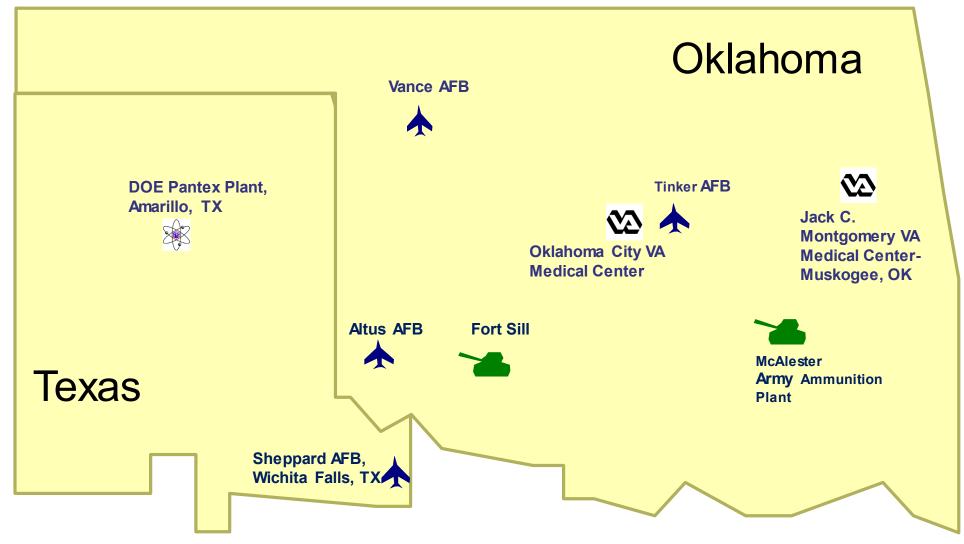


- -Flood Recovery
- -Tulsa-West Tulsa Levee impending Pre-Construction Engineering & Design
- -KC46A bed down mission at Tinker AFB and Altus AFB first A/C arrived Jan 2019
- Hydropower Major Rehabilitations
- -MKARNS backlog maintenance
- -Posturing for Future Airframe (B-21) program at Tinker AFB
- -Veterans Affairs at Muscogee and OKC
- Support to Tribes
- -Responsive to Sustainment, Restoration and Modernization (SRM) for Army, Air Force and Interagency Support customers



## **SWT MILITARY & INTERAGENCY SUPPORT**





- Engineering
- Construction
- Installation Support
- Environmental Management



#### **MILITARY PROGRAM TRENDS**



- -MILCON Military Construction
  - Assessment: Increasing, projects are service "bill-payers"
  - KC46A Program (Tinker AFB for Depot Maint & Altus AFB for Training)
  - New: B-21 platform at Tinker AFB
  - FT Sill TRADOC mission
- -SRM Sustainment, Restoration, Modernization
  - Assessment: Steady, same as last year
  - More SRM centralized control continues for Army and AF
  - Healthy Defense Logistics Agency Support at Tinker AFB
  - · Large building renovations, airfield pavement & small short duration projects
  - Larger dollar value projects (> \$4M)
- IIS Interagency and International, Support Program (Up trend, same as last year)
  - Assessment: Overall Steady, Increasing VA
  - Veterans Affairs (VISN 19) at OKC and Muskogee VA Hospitals



#### ARCHITECTURE/ENGINEERING



- FY 19 155 AE (not Env) contract actions obligating \$17.5M (FY18 \$21.5)
- -Access
  - SWT generally uses IDCs for AE work (FAR PART 36)
  - MILCON: Total set-asides for AE services <\$1M task Orders (DFARS 219.502-1)</li>
  - Build exposure and local experience through teaming with AE Primes
  - Contact Design-Build primes under contract with the district
- Current Capacity
  - Full Suite of AE contracts were established in 2015 and after with 5 year Periods of Performance (General AE (LB/SB), Mech/Elect/Fire Prot (SB), Geotech/Material Sampling (SB), Hydraulics & Hydrology (SB), Mapping & Surveying (SB))
  - FY20 General AE Services (5LB @ \$15M / 4SB @ \$6M) Award 2QFY20
- Future Capacity
  - FY20 AE Survey Replace in Kind to W912BV16D003/4
  - FY20 AE Survey (AF Real Estate)
  - FY20 AE Geotechnical \$9M
- Future Work
  - MILCON, SRM, Civil Works Construction/Services, IIS



## SUSTAINMENT, RESTORATION, MODERNIZATION



(Tinker AFB, Vance AFB, Sheppard AFB, Altus AFB, Ft. Sill)

#### -Access

- ➤ Most SRM requirements awarded through existing IDIQs
- MILCON: Total set-asides for AE services <\$1M task Orders (DFARS 219.502-1)</li>
- Build exposure and local experience through teaming with AE Primes
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#### Current Capacity

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#### Future Capacity

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#### Future Work

MILCON, SRM, Civil Works Construction/Services, IIS



## **MILITARY CONSTRUCTION**



- MILCON acquisition strategy based on complexity
- SWT does not maintain LB Construction IDIQs for MILCON normally competed
- Less complex discrete projects set aside-negotiated IDIQ, or competed
- Subcontracting performance is carefully tracked

Location	Requirement	ROM	Strategy	Advertise	Award
Sheppard AFB	Repair Tech Training CTR Bldg. 1020	\$10M-\$20M	UR	JUL 19	MAR 20
Fort Sill	Install Substation Interconnection (ER-CIP)	\$10M-\$20M	TBD	JUL 20	OCT 20
Tinker AFB	E-3G Software Integration Lab	\$10M-\$25M	TBD	JUN 20	SEP 20
Tulsa, OK	138th FW Fuel Storage Complex	\$10M-\$20M	TBD	MAY 20	SEP 20
Muskogee, OK	Jack C. Montgomery VA Global Stabilization and Lower Parking	\$10M-\$20M	UR	JUL 20	SEP 20
McAllister AAP	Ammunition Demolition Shop	\$25M-\$50M	UR	JAN 21	MAR 21
Fort Sill	Adv Individual Training Barracks Cplx Ph 2	\$50-\$100M	UR	JAN 21	MAR 21

See SWT Forecast for other projects



# **CIVIL WORKS MISSION AREAS**



#### **Water Supply**

- 39.6% of Corps water supply contracts
- 28 lakes, 143 water supply customers
- 1.9 million acre-feet under contract
- 0.29 million acre-feet not under contract



#### **Water Quality**

- Enhances municipal, industrial, irrigation usage
- Protects endangered species
- Improves degraded streams



Red River Chloride, Area VI



**Denison Dam Turbine** 

#### **Hydroelectric Power**

- 8 power plants produce 585,000 kw capacity
- Generates power to 8 million customers



#### Flood Risk Management

- 38 Corps dams + 12 others
- 15,950,000 acre feet of flood storage
- Arkansas River Basin: \$26.8B in cumulative flood damage reductions Denison Dam, Lake Texoma
- Red River Basin: \$2.8B in cumulative flood damage reductions



#### **Environmental Stewardship**

- 1.15 million acres of Federal land
- 660,000 acres of wildlife management areas



**Least Terns Nesting on Arkansas River** 



**Hawthorn Bluff** Beach, Oologah Lake

#### Recreation

- 510 recreation areas at 33 projects
- 18.3 million visitors
- \$770.6 million in total spending around Corps Projects



McClellan-Kerr Arkansas **River Navigation System** 

- 5 locks & dams
- 3 major ports



## **CIVIL WORKS TRENDS**



#### Investigations

- Assessment: Steady; PAS&T steady.
- Feasibility: 2 study underway. Most decision-making /approvals delegated to Regional level; ie faster track.
- Planning Assistance to States and Tribes (PAS&T): Currently \$289k toward completion of water resources initiatives in OK, KS and with the Tribes.
- Silver Jackets program to support State FRM needs currently have \$107k.

#### Construction

- Assessment: **Down**; In a trough between Dam rehabs and studies maturing in to construction.
- Closing out two projects. \$0 budgeted in FY20.
- Hydropower: \$500M Major Rehabilitation Program over the next decade. Funded directly from SWPA, not in budget.

#### Operations and Maintenance

- Assessment: Steady; Exploring risk-based prioritization on high dollar items.
- Backlog on aging infrastructure marches forward; maintenance needs prioritized at the district and compete nationally.
- Flood Supplemental to repair Flood Damages at Corps Projects \$94M.

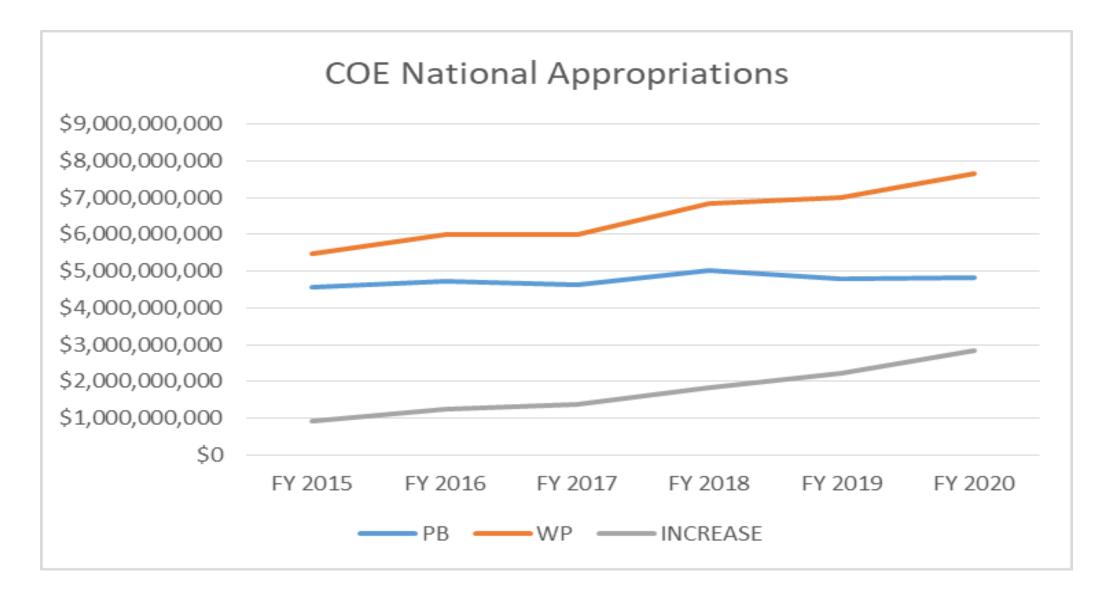
#### Support to Tribes

- Assessment: Steady
- Technical support to 15 tribes for \$30M in construction.
- Tribal Partnership Program (TPP) water resource study \$500k, full Federal.



# COE APPROPRIATIONS TRENDS (NATIONAL)

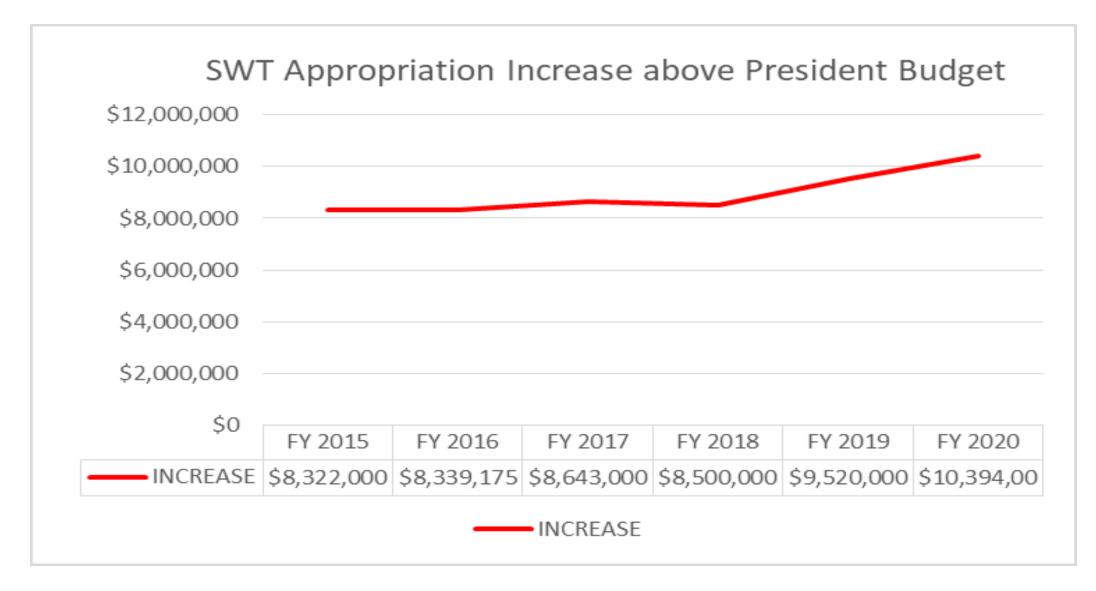






# **TULSA DISTRICT CIVIL WORKS TRENDS**







# CIVIL WORKS (O&M MAINTENANCE)



#### -Access

- Often open competed contracts due to specialized work
- Especially important to respond to Sources Sought due to lower volume of contractors in CW
- Team with specialists whose experience closely matches requirement
- Smaller CW projects (typically under \$250K) required annually (3-4Q Awards)

#### Current Capacity

- Two CW POCAs in 2019 (\$4M & \$20M)
- Other D/B Construction capacity can be used as appropriate
- Future Capacity
  - Working CW (Horizontal MATOC) for award in FY20 Source Sought Response Due 3MAR20
- FY20 Scheduled Maintenance (to be openly competed)



# **CIVIL WORKS CONSTRUCTION PROJECTS**



Requirement	Location	ROM	Category	
Erosion Repair	Oologah, Birch, Skiatook, Gibson	\$3M-5M	Horizontal MATOC	
Repair Toe Road, Outlet Channel	Kaw, Canton	\$1M-\$3M	Horizontal MATOC	
Levee Repair	John Redmond	\$3M-\$5M	Horizontal MATOC	
Repair Splitter Wall and Conduit	Pine Creek	\$500K-\$1M	Horizontal MATOC	
Repair Abutment and Erosion	Keystone	\$1M-\$3M	Horizontal MATOC	
Erosion Repair	McClellan Kerr	\$3M-\$5M	Horizonal MATOC	
Cherokee Chute and Embankment Repair	WD Mayo	\$2M-\$5M	TBD (Invitation for Bid)	
Emergency Gate and Wet Well	Sardis	\$1M-\$3M	Competed TBD	
Tree Planting	Harrah, OK W912BV20Q0042	TBD	In Beta.Sam.Gov now	



## CIVIL WORKS SERVICE PROJECTS



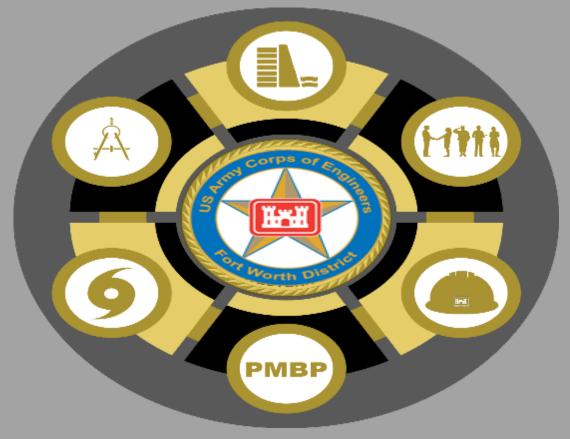
- Project Offices at lakes utilize revolving service contracts for Mowing, Janitorial, Park Cleaning,
   Debris Removal etc.
  - Good way to gain experience with the district as stepping stone to other work
- Access Do Your Homework
  - Who are the POCs? Operation Project Managers, Lake Managers
  - When will the cycle (1+4) on that contract come available? Normally all awarded by 2<sup>nd</sup> QTR
  - Where is the work; go visit site and ask questions
  - How will it be advertised? SB set-aside for all work under \$250k
  - Talk to OBAN/PTAC who can help you research a fair and reasonable bid price based on previous contract awards
  - Carefully read through the solicitation
  - Talk to SB Deputy and Lake Managers
- Current Capacity
  - Typically do not use IDIQ contract for area service requirements
- Future Work check beta.sam.gov

Location	Requirement	Advertise	Award
Council Grove	Debris Removal	In Beta.Sam W912BV20Q0047	Offer Due 27MAR20
Tenkiller/Webbers Fall Lks	Mowing	W912BV20Q0035	Offer Due 11MAR20
John Redmond	Park Cleaning	W912BV20Q0034	Offer Due 6MAR20
Sardis Lake	Park Custodial	W912BV20Q0041	Offer Due 6MAR20

REGIONAL PLANNING AND ENVIRONMENTAL CENTER

SOUTHWESTERN DIVISION

Loretta Turner
Ch, Military & Interagency
Environmental Branch
RPEC





**MISSION / PEOPLE / TEAMWORK** 







# **CONTRACTING OPPORTUNITIES**

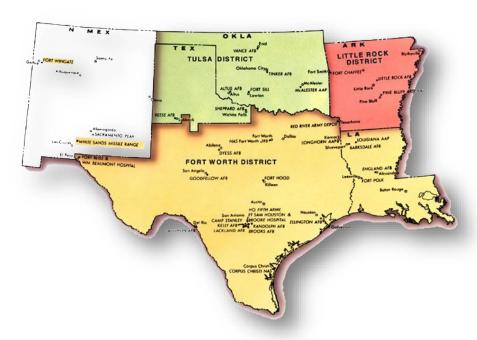


- -The RPEC is responsible for all military reimbursable Environmental and Master Planning Program work within the Southwestern Division boundaries
- -RPEC is also charged with Planning and Environmental Support of the Regional Civil Works Mission
- -RPEC is supported by both Tulsa and Fort Worth Contracting Offices (monitor both in Beta.Sam.Gov)
- Majority of reimbursable program requirements are awarded through existing IDCs and MATOCs
- -Sole-Source driven by operational necessity



# **RPEC SERVICE AREAS**





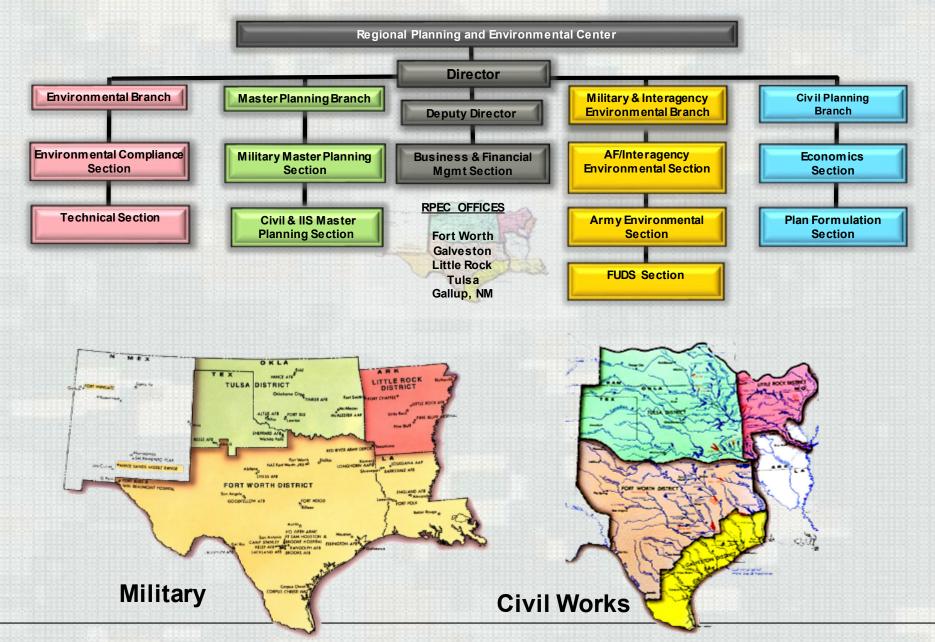


- Military/Reimbursable Environmental Services
- Military Munitions Support Services
- Master Planning (Military and Civil)
- Civil O&M Master Planning
- Civil Works Planning and Environmental



- -Pacific Ocean Division
  - Military Master Planning

#### **RPEC Structure**





# PROGRAM EXECUTION AND OBLIGATIONS





- Majority of Revenue/Obligations is Military Environmental
- Military Portion is primarily Master Planning



# REPRESENTATIVE PARTNERS/CUSTOMERS



- -IMCOM Headquarters
- –Air Force Civil Engineer Center (AFCEC)
- -Joint Base San Antonio
- -Fort Polk
- -Marine Corps Air Station Iwakuni (Japan)
- -U.S. Army Garrison Hawaii
- –Fort Hood
- -Tinker AFB
- -Customs and Border Protection



# RPEC CONTRACT ACQUISITION FY19 UPDATE (DEC 2018)



Contract (Type)	Value	Business Class	Planned RFP	Planned Award
ECS: Environmental Services (MATOC IDC)	\$20.0M	Hub Zone	April 2020	July 2020
ERS: Remediation Services (MATOC IDC)	\$45.0M	SB	Feb 2019	April 2020
ERS: Optimized Remediation Contract OK/AR Group (C-Type)	TBD	SB	April 2020	4th Quarter 2020
ERS: Optimized Remediation Contract Texas Group (C-Type)	TBD	SB	Nov 2019	4th Quarter 2020
Haz Waste Services (SATOC IDC)	\$15M	8(a)	May 2020	Aug 2020

NAICS Codes: ERS: 562910, ECS: 541620, A-E: 541330



## RPEC POINTS OF CONTACT



## Military & Interagency Environmental Branch

Loretta Turner, Chief, M&IE Branch loretta.j.turner@usace.army.mil 918.669.7074

Scottie Fiehler, Chief, Army/FUDS Section scottie.fiehler@usace.army.mil 918.669.7232

James Waldo, Chief, Air Force/Interagency Section james.l.waldo@usace.army.mil 501.324.5033

Traci Fambrough, Chief, FUDS Section Traci.Fambrough@usace.army.mil 817.886.1485

#### Master Planning Branch

Andrew Wright, Chief, Master Planning Branch
<a href="mailto:Andrew.D.Wright@usace.army.mil">Andrew.D.Wright@usace.army.mil</a>
(817) 886-1779

Joey Ball, Chief, Military Master Planning Section

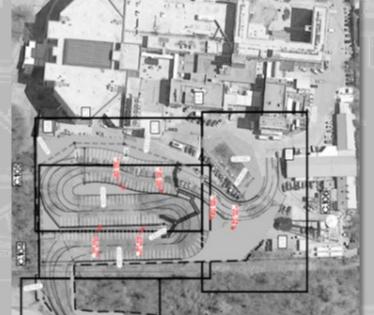
<u>Joey.b.ball@usace.army.mil</u>
817.886.1878

Chief, Civil Master Planning Section VACANT

# SAME TULSA POST

Gene Snyman
Tulsa District Business Development

FY19 SB Statistics Beta.Sam.Gov





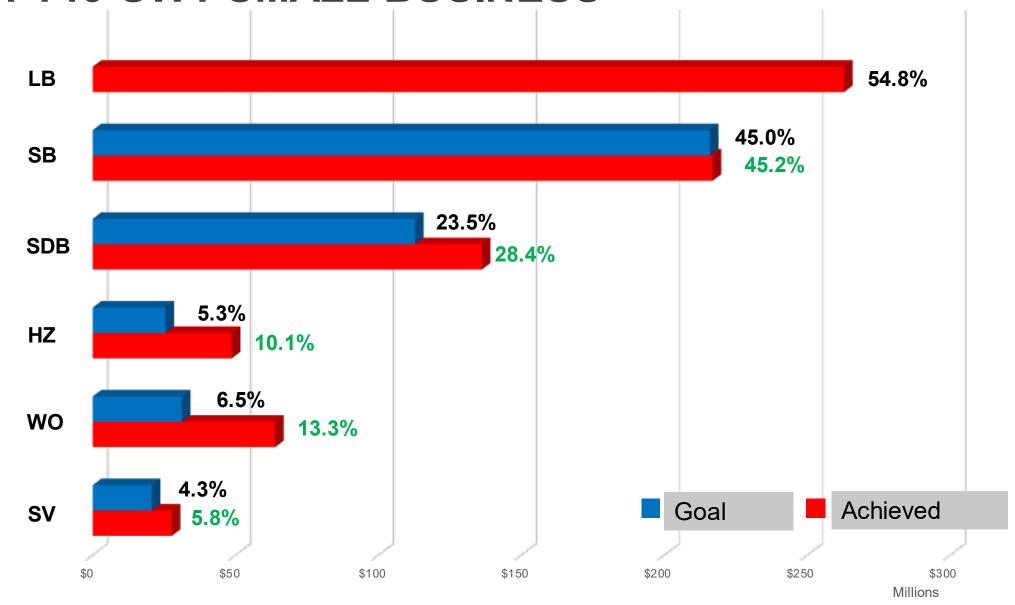






# **FY19 SWT SMALL BUSINESS**







# **BETA.SAM.GOV ISSUES**

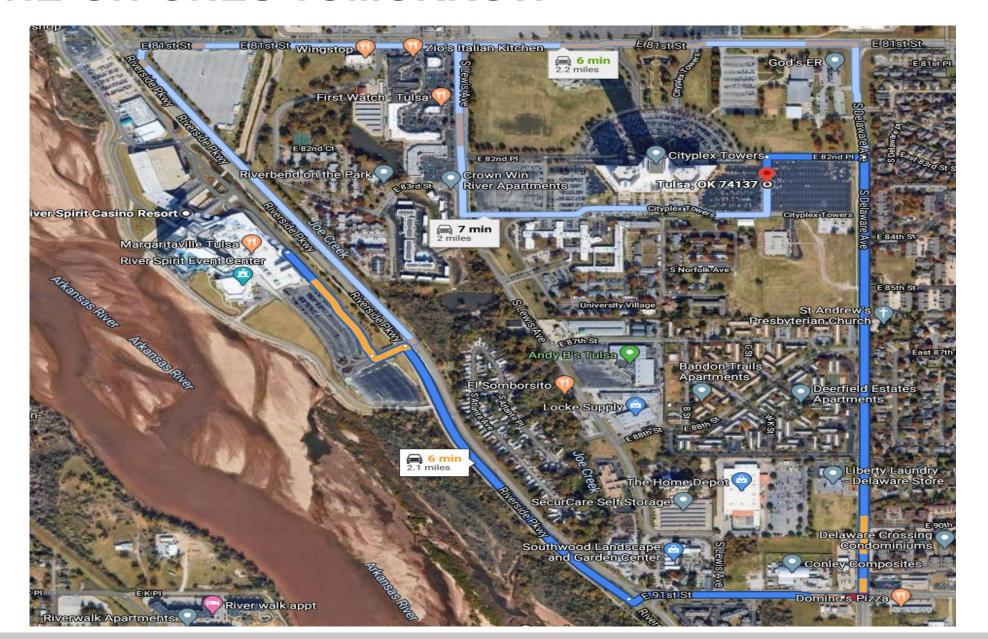


- Needs Boolean Searches (And/Or/Not)
- Like almost every other searchable site use pre-set time frames (Yesterday, Last 7 Days, Last 30 Days, etc)
- Not Mobile Friendly
- No NAICS code search option
- No Place of Performance/Award searches
- Search is by word entered not by Department/Agency/Sub-Agency
- Lacks the vital ability to set up and save automatic searches
- No ability to transition saved searches from FBO to Beta.Sam
- Advanced search controls on the left column are too cumbersome to use and requires scrolling down the opportunities list
- Better to have a dedicated advanced search window rather than the long column on the left of the search results



# **ONE-ON-ONES TOMORROW**

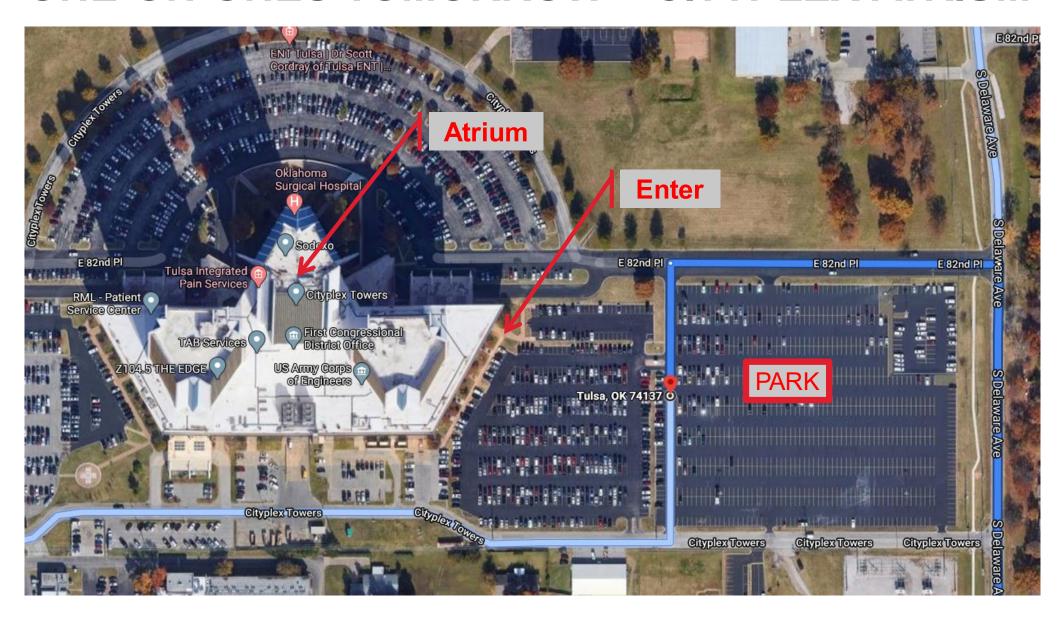






# **ONE-ON-ONES TOMORROW – CITYPLEX ATRIUM**

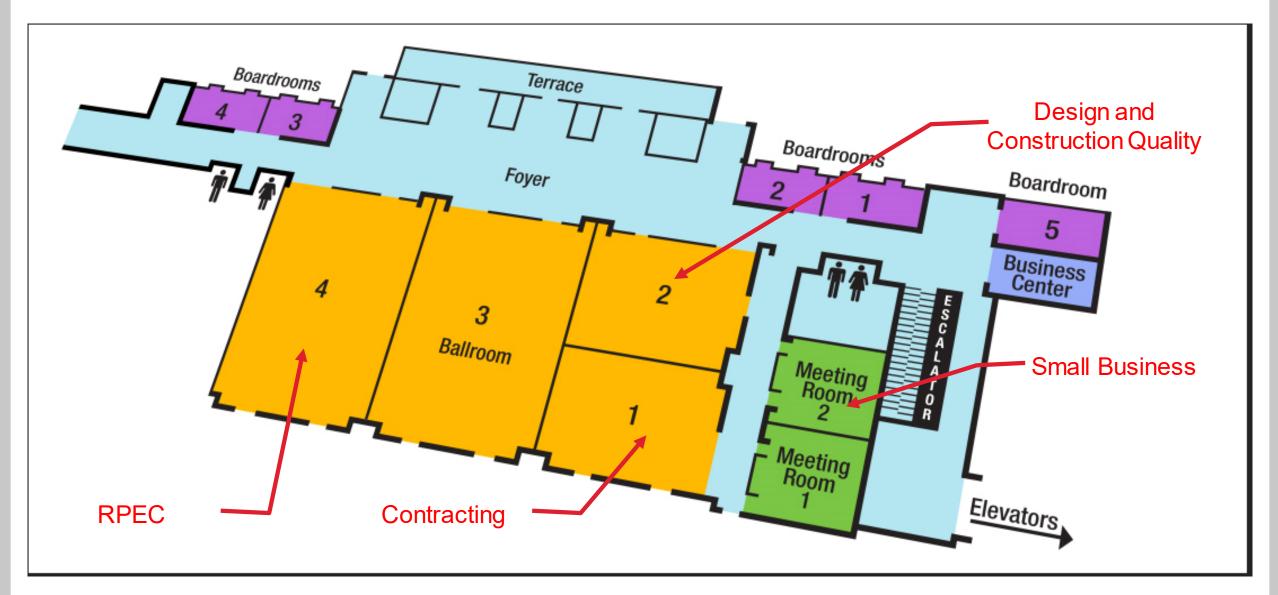






# **BREAKOUT SESSIONS**





# Questions? Gene Snyman

gene.snyman@usace.army.mil 918-669-7010

Forecast Push Distro

<u>CESWT-</u>

<u>OSBP@usace.army.mil</u>





## PRE-AWARD LESSONS LEARNED



- Read the solicitation carefully; each solicitation stands on its own.
- Ask questions during the solicitation phase. Ensure that you understand what is required by the solicitation.
- Read the solicitation prior to the pre-proposal meeting.
- •Know which evaluation criteria are more important than others; the relative weights of the criteria are in the solicitation. Know the importance placed on technical merit versus cost/price as stated in the solicitation.
- Know the basis of award as discussed in the solicitation:
- ► Technically-Acceptable, Lowest-Price or the Trade-Off method.
- ▶ With or without discussions (may not get a chance to improve your proposal)
- ■To reduce risk, the Government looks for past experience relevant to the work required by the Statement of Work/Specifications. Therefore, technical experience that qualifies a firm to do the work described in the solicitation is most valuable.
- •If your firm is lacking in experience in an area of work, you may consider joint ventures or teaming as a subcontractor with a firm who gets an award in order to gain experience.
- ■Do not fill the proposal with "fluff"; the source-selection board is not looking for marketing brochures. Respond thoroughly in the technical proposal to each factor and sub-factor listed in the solicitation with substantive information directly relating to the factors and subfactors. Missing information results in a deficiency.
- Take page limits seriously!
- Highlight and deficiencies up front and understand the risk.





## PRE-AWARD LESSONS LEARNED



- •Format your technical proposal factor by factor, subfactor by subfactor as listed in the solicitation. If your response to a factor or subfactor is a repeat of information you have in another area in the technical proposal, offerors may cross reference but make sure it is very clear. Don't make the Board search for the information.
- The cost/price and technical proposals are two separate documents. Do not cross reference between them. All information asked for by the RFP should be contained in the technical or cost/price proposal as required even if there appears to be duplication.
- •Prepare cost/price proposals as stated in the solicitation. Ensure that all required forms and documents are completed as indicated and are furnished with the proposal. Include all detail necessary clearly substantiate prime and subcontractor labor rates, other decessors, and markups proposed. Detail is key in your cost / price proposal. More detail is better than less.



## POST-AWARD LESSONS LEARNED



- Read the contract carefully and thoroughly!
- Understand the importance of submittals required before notice-to-proceed is issued. Delays in submittals do not constitute a valid delay of schedule.
- Identify any problems you may have with contract reporting requirements such as Resident Management System early in the process.
- Attend site visits, ask questions, and seek clarification of any unclear aspects of the Statement of Work.
- The Government staff on site must balance the development of and assistance to small businesses with customer requirements quality and schedule.